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PART-I

Notifications, Orders and Declarations by Haryana Government

HARYANA GOVERNMENT

REVENUE AND DISASTER MANAGEMENT DEPARTMENT

Notification

The 28th January, 2025

No. 12990-DMC-PO-IV/2024/454.— In exercise of the power conferred by Section 22(2) of Disaster Management Act, 2005 (53 of 2005) and guidelines of National Disaster Management Authority on Incident Response System for effective, efficient and comprehensive management of disasters, Government of Haryana hereby implements the 'Incident Response System' with immediate effect as model system in the State for response to disasters at district level, as follows:-

District Level Incident Response System		
Sr. No.	Designation	Officer Responsible
1.	Responsible Officer (RO)	Deputy Commissioner
2.	Incident Commander (IC)	Additional Deputy Commissioner
	Incident Commander (IC)	District Municipal Commissioner / Commissioner, Municipal Corporation
3.	Safety Officer	Superintendent of Police / Deputy Commissioner of Police
4.	Deputy Incident Commander	Sub Divisional Magistrate / Joint Commissioner
5.	Liaison Officer	City Magistrate
6.	Nodal Officer (Air Operations)	To be designated by RO/IC
7.	Information & Media Officer	District Information & Public Relations Officer

District Level Incident Response System		
Sr. No.	Designation	Officer Responsible
8.	Operation Section Chief	Sub Divisional Magistrate concerned/ Joint Commissioner
	(a) Rescue & Response Branch Director	Sub Divisional Magistrate concerned/ Joint Commissioner to be supported by Nodal Officer of Front line departments/ Emergency Support functionaries
	(i) Natural disaster	Deputy Superintendent of Police / Assistant Commissioner of Police
	(ii) Biological emergencies	Chief Medical Officer, Health Department/ Deputy Director, Animal Husbandry and Dairying Department
	(iii) Human induced industrial and fire incidents	Assistant Divisional Fire Officer / Deputy/ Assistant Director- Industrial Safety & Health
	(b) Transport Branch Director (Road & Rail)	Secretary, Regional Transport Authority (RTA)
	(c) Staging Area Manager	E.O.-cum- Secretary, HSAMB
	(d) Incident Commander (Staging Area)	Tehsildar/ Naib Tehsildar concerned
9.	Planning Section Chief	Additional Deputy Commissioner/ District Municipal Commissioner, to be supported by Head of Front line Departments
	(a) Situation Unit Leader	District Revenue Officer (R)/ Additional Municipal Commissioner (U), to be supported by Communication Unit
	(i) Display Processor	District Informatics Officer
	(ii) Field Observer	<ul style="list-style-type: none"> ▪ Patwari and Police Beat In-charge concerned for communication ▪ Any other officials as designated by RO / IC.
	(b) Resource Unit Leader	Secretary, Red Cross Society and Project Officer (Disaster Management) to be supported by District Statistical Officer
	(c) Documentation Unit Leader	Principal DIET to be supported by District Informatics Officer and Project Officer (Disaster Management)
	(d) Demobilization Unit Leader	District Mandi Enforcement Officer, HSAMB
10.	Logistic Section Chief	CEO, Zila Prishad (R) / Joint Commissioner (U)
	(a) Service Branch Director	District Revenue Officer (R)/Deputy Municipal Commissioner (U)
	(i) Communication Unit Leader	District Radio Officer (Police) to be supported by SDO (BSNL) and other Telephone Service Providers
	(ii) Medical Unit Leader	Chief Medical Officer
	(iii) Food Unit Leader	District Food & Supply Controller
	(b) Support Branch Director	District Development & Panchayats Officer (R)/Deputy Municipal Commissioner (U)
	(i) Resource Provisioning Unit Leader	Block Development & Panchayats Officer (R) / Executive Officer/ Secretary ULB (U)

District Level Incident Response System		
Sr. No.	Designation	Officer Responsible
	(ii) Facilities Unit Leader	Block Development & Panchayats Officer (R)/Executive Officer/Secretary ULB (U)
	(iii) Ground Support Leader	GM (Roadways) to be supported by Traffic In-charge (Police) and Transport Branch
	(c) Finance Branch Director	District Revenue Officer to be supported by Accounts Officer O/o Deputy Commissioner
	(i) Time & Cost Unit Leader	Superintendent O/o Deputy Commissioner
	(ii) Procurement Unit Leader	Accounts Officer supported by Superintendent O/o Deputy Commissioner
	(iii) Compensation/ Claim Unit Leader	Deputy Superintendent Revenue O/o Deputy Commissioner

* (R)-Rural Areas, (U)-Urban Areas

2. In case of any emergency/disaster, District Level Incident Response System will be activated by the Deputy Commissioner-cum-Responsible Officer.
3. The Secretary, Sainik & Ardh Sainik Welfare shall engage Ex- Service personnel of Defence Forces, as and when required, in their appropriate capacities.
4. In case of notified defence areas, District Disaster Management Authority shall prepare a separate Incident Response System in coordination with Defence Authorities concerned.
5. The Responsible Officer may designate any other officer in case of unavailability of designated officer.

VIVEK JOSHI,
Chief Secretary to Government Haryana,
Cum- Chief Executive Officer, HSDMA.

Front line Departments / Emergency Support Functionaries

Sr. No.	Name of Department
1.	Agriculture & Farmers Welfare Department and HSAMB
2.	Animal Husbandry & Dairying Department
3.	AYUSH Department
4.	Development and Panchayats Department
5.	Economic and Statistical Analysis
6.	Energy Department
7.	Fire and Emergency Services
8.	Food, Civil Supplies Consumer Affairs Department
9.	Health & Family Welfare Department
10.	Higher Education Department
11.	Home Department
12.	Indian Red Cross Society, Haryana
13.	Information, Public Relations, Languages and Cultural Department
14.	Irrigation and Water Resources Department
15.	Labour Department
16.	Public Health & Engineering Department
17.	Public Works (Building & Roads) Department
18.	Revenue and Disaster Management Department
19.	Sainik & Ardh Sainik Welfare Department
20.	School Education Department
21.	Transport Department
22.	Urban Local Bodies Department
23.	Women & Child Development Department
24.	Any other departments as per requirement